

The Little Traverse Bay Bands of Odawa Indians  
**Gaming Regulatory Commission**  
Located at 911 Spring Street, Petoskey, Michigan  
Regular Meeting Minutes  
12.21.16 – 5:30 p.m.

**Call to Order**

5:30 p.m. by Chairperson Dominic

**Roll Call**

Commissioners Present: Vice Chairperson Kiogima, Secretary/Treasurer Bradley,

Commissioner Zerbe, Commissioner Thomasma

Commissioners Absent: None

Regulatory Staff Present: Regulatory Director Cook, Licensing Manager Cowles, Internal Audit Manager Cowles

OCR Staff Present: None

Guest(s) Present: None

After review and discussion a motion made by Secretary/Treasurer Bradley and supported by Commissioner Zerbe to approve the agenda for 12.21.16. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

After review and discussion a motion made by Commissioner Thomasma and supported by Commissioner Zerbe to approve Gaming Regulatory Commission minutes of 11.29.16 as corrected. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

**Public Comment:** Open 5:47 p.m. - No Comments – Closed 5:48 p.m.

**Correspondence:** NIGC Letter

**Discussion:** Promotion approvals – They will be done by the Regulatory Director up to \$25,000.00

**Closed Session:** 5:50 p.m.

**Open Session:** 8:05 p.m.

**Phone Polls:**

Motion made by Secretary/Treasurer Bradley and supported by Commissioner Thomasma to accept phone poll made on 11.30.16 to approve surveillance access for Hytera Engineer, OCR employees Jason Losey, Dirk Dockter. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

Motion made by Chairperson Dominic and supported by Secretary/Treasurer Bradley to accept phone poll made on 12.06.16 to approve promotion 0071. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

Motion made by Chairperson Dominic and supported by Secretary/Treasurer Bradley to accept phone poll made on 12.07.16 to approve promotion 0075. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

1 Motion made by Commissioner Zerbe and supported by Vice Chairperson Kiogima to accept  
2 phone poll made on 12.08.16 to approve promotion 0065. Vote 5 yes. 0 no.  
3 0 abstained. 0 absent. Motion carried.

4  
5 Motion made by Chairperson Dominic and supported by Commissioner Thomasma to accept  
6 phone poll made on 12.07.16 to approve raffle license #2016-006. Vote 5 yes. 0 no.  
7 0 abstained. 0 absent. Motion carried.

8  
9 Motion made by Secretary/Treasurer Bradley and supported by Commissioner Zerbe to accept  
10 phone poll made on 12.12.16 to approve surveillance access for representatives from Video  
11 Security Specialist and Pelco, per email 12.12.16 from Regulatory Director Cook. Vote 5 yes. 0  
12 no. 0 abstained. 0 absent. Motion carried.

13  
14 Motion made by Chairperson Dominic and supported by Commissioner Thomasma to accept  
15 phone poll made on 12.14.16 to approve the rescheduled GRC meeting from 12.14.16 to  
16 12.21.16. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

17  
18 Motion made by Vice Chairperson Kiogima and supported by Chairperson Dominic to accept  
19 phone poll made on 12.16.16 to approve revision to promotion 0068. Vote 5 yes. 0 no.  
20 0 abstained. 0 absent. Motion carried.

21  
22 Motion made by Commissioner Thomasma and supported by Commissioner Zerbe to accept  
23 phone poll made on 12.16.16 to approve date change for raffle license #2016-006. Vote 5 yes.  
24 0 no. 0 abstained. 0 absent. Motion carried.

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26  
27 **Regulatory Department Reports:**

28 After review and discussion a motion was made by Commissioner Thomasma and supported by  
29 Commissioner Zerbe to accept the Internal Audit Report for October and November 2016 as  
30 prepared and presented by Internal Audit Manager Cowles. Vote 5 yes. 0 no. 0 abstained. 0  
31 absent. Motion carried.

32  
33 After review and discussion a motion was made by Secretary/Treasurer Bradley and supported  
34 by Chairperson Dominic to approve key licenses 6834, 7032, 7018, 7040, 7030, 7038, 7041,  
35 7004, non-key licenses 7058, 7049, 7052, vendor license renewals 1090, 1044, 1018, 1023,  
36 1072 and new vendor 1118 as prepared and presented by Licensing Manager Cowles. Vote 5  
37 yes. 0 no. 0 abstained. 0 absent. Motion carried.

38  
39 After review and discussion a motion was made by Secretary/Treasurer Bradley and supported  
40 by Chairperson Dominic to approve primary license 7029 as prepared and presented by  
41 Licensing Manager Cowles. Vote 4 yes. 0 no. 1 abstained (Commissioner Thomasma). 0  
42 absent. Motion carried.

43  
44 After review and discussion a motion was made by Secretary/Treasurer Bradley and supported  
45 by Chairperson Dominic to approve key license 7000 as prepared and presented by Licensing  
46 Manager Cowles. Vote 4 yes. 0 no. 1 abstained (Vice Chairperson Kiogima). 0 absent.  
47 Motion carried.

48  
49 After review and discussion a motion was made by Commissioner Thomasma and supported by  
50 Commissioner Zerbe to accept the Licensing Stat Report for November 2016 as prepared and  
51 presented by Licensing Manager Cowles. Vote 5 yes. 0 no. 0 abstained.

0 absent. Motion carried.

After review and discussion a motion was made by Vice Chairperson Kiogima and supported by Commissioner Zerbe accept the Regulatory Directors report for 12.21.16 as prepared and presented by Regulatory Director Cook. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

**Regulatory Commissioners Reports:**

1. Chairperson – N/A
2. Vice Chairperson – No report
3. Secretary/Treasurer – 2017 Meeting Dates
4. Commissioner Zerbe – Vegas Training

**New Business:**

After review and discussion a motion was made by Secretary/Treasurer Bradley and supported by Commissioner Zerbe to approve attendance, stipend and travel for Chairperson Dominic to work with Regulatory Staff on the Hearing Process. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

A motion made by Chairperson Dominic and supported by Commissioner to approve and post the 2017 Gaming Regulatory Meeting Dates. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

**Old Business:** Work Session – Employee Review and Fee Structure

**Next Meeting/Work Session**

Motion made by Chairperson Dominic and supported by Secretary/Treasurer Bradley to approve stipend, mileage, per diem and hotel for Commissions to attend the following. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

- Tribal Council Meetings/Work Session when Regulatory concerns are on their agenda.
- Regular Meeting at 911 Spring St. on 01.11.17 at 5:30 p.m.
- Work Session, date to be determined for meeting with Legal.
- Hearing - to hold if requested by Licensing Department and approve by phone poll of commissioners as to the date and time needed.
- Work Session – to hold if requested and approved by phone poll of commissioners as to the date; time; and purpose needed.

Motion made by Commissioner Thomasma and supported by Commissioner Zerbe to adjourn meeting at 8:28 p.m. Vote 5 yes. 0 no. 0 abstained. 0 absent. Motion carried.

Submitted as draft: Catherine Bradley  
Date: 12.21.16